

**MINUTES OF A REGULAR MEETING OF THE CALAVERAS COUNCIL OF GOVERNMENTS  
COUNTY OF CALAVERAS, STATE OF CALIFORNIA  
May 4, 2011**

**Council Members Present:** Gary Tofanelli, Tom Tryon, Elaine Morris, Paul Stein, Jack Boeding, Diane Gray

**Council Members Absent:** David Wood

**Alternates Present:** Carol Ann McDaniel

**Staff Present:**

Melissa Eads – Executive Director

Melissa Raggio – Sr. Administrative Analyst

Elle Runyan – Clerical Assistant

**REGULAR MEETING WAS CALLED TO ORDER AT 6:32 P.M. BY CHAIR MORRIS**

*Copies of handouts and meeting videos are available at the CCOG office.*

**CORRECTIONS AND CLARIFICATIONS TO THE AGENDA:**

Council Member Tryon pulled Consent Agenda Item No. 3.

**CONSENT AGENDA**

1. Minutes of April 6, 2011 Regular Meeting
2. Overall Work Program 3<sup>rd</sup> Qtr Report FY 2010/2011
3. FY 2010/11 3<sup>rd</sup> Qtr Financial Reports and Check Register
4. Minute Order Authorizing the Chair to Execute an Amendment to the Dokken Engineering Contract -

**ACTION**

*Approval of the Consent Agenda Items (without Item No. 3):*

*Moved: Tofanelli                      Second: Gray                      Approved: 6-0-1-0*

*(Vote taken before the arrival of Council Member Stein.)*

**CONSENT AGENDA ITEM NO. 3. DISCUSSION:**

*Approval of Consent Agenda Item No. 3:*

*Moved: Tryon                      Second: Tofanelli                      Approved: 7-0-0-0*

**REGULAR AGENDA**

**5. PUBLIC COMMENTS**

- No Public Comment.

**6. CALTRANS REPORT**

- John Gedney, Caltrans District 10, gave the following updates:
  - Financial safeguards are built into the E-76 process.
  - Local Assistance is working with CCOG staff to move money to the TE projects.
  - OWP comments from Caltrans are being addressed by CCOG staff.

**7. COUNTY REPORT**

- Jamie Azarvand, Public Works, gave the following Transit updates:
  - The operating contract with MV Transportation expires June 30, 2011. Will take a recommendation to the Board of Supervisors on awarding a new contract.
  - With the new contract, all vehicle maintenance will be in-house.
  - Contractor will be held accountable to meet the 10% farebox recovery ratio.
  - Contract reflects ADA certification process and a travel training program.
  - Will implement the Bus Stop Improvement Plan - \$400,000 in capital funding.
  - Closing out all ARRA projects - County received \$280,000 in ARRA Funding.

**8. PUBLIC TRANSPORTATION, MODERNIZATION < IMPROVEMENT AND SERVICE ENHANCEMENT ACCOUNT (PTMISEA) - ACTION**

**a. Resolution Approving Certification & Assurances & Authorized Agent Form for PTMISEA Funding**

Approval of Resolution No. FY 11-22:

Moved: Tryon                      Second: Boeding                      Approved: 7-0-0-0

**b. Resolution Authorizing an Account with US Bank for PTMISEA Funds**

Approval of Resolution No. FY 11-24:

Moved: Tryon                      Second: Boeding                      Approved: 7-0-0-0

**9. RESOLUTION APPROVING NEW SIGNERS ON ALL CCOG US BANK ACCOUNTS - ACTION**

Approval of Resolution No. FY 11-23:

Moved: Stein                      Second: Gray                      Approved: 7-0-0-0

**10. TRANSPORTATION ENHANCEMENT PROGRAM UPDATE**

- John Gedney, Caltrans District 10, clarified that Caltrans did not have to approve the contract with the Friends of the Logging Museum (Shay Locomotive TE Project). The funding is available and encouraged the CCOG to move forward with this project:

**11. MINUTE ORDER RATIFYING THE FY 10/11 PROFESSIONAL SERVICES CONTRACT WITH MAAS AND ASSOCIATES - ACTION**

Motion to Write Letter to Maas & Associates Terminating Contract Effective March 31, 2011:

Moved: Tofanelli                      Second: Stein                      Approved: 7-0-0-0

Minute Order Revised to Authorize CCOG to Pay Maas Invoice After Receiving all Electronic Files.

New language in quotes: "A motion was made authorizing the Ratification of a contract with Maas and Associates to manage and/or assist CCOG with TE projects for the FY 2010/11. The contract as ratified is hereby terminated effective 3/31/2011. All invoices due said consultant may be processed for payment pending submission of all project files, work items, and field notes. (See attached contract summary.)":

Moved: Tofanelli                      Second: Boeding                      Approved: 6-1-0-0

**12. 12a. RESOLUTION APPROVING FY 2010/11 OVERALL WORK PROGRAM AMENDMENT NO. 2 - ACTION**

Approval of Resolution No. FY 11-25:

Moved: Gray                      Second: McDaniel                      Approved: 7-0-0-0

**12b. RESOLUTION APPROVING FY 2010/11 PLANNING, PROGRAMMING, AND MONITORING EXPENDITURE PLAN (PPM) AMENDMENT NO. 2 - ACTION**

Approval of Resolution No. FY 11-26:

Moved: Stein                      Second: Tofanelli                      Approved: 7-0-0-0

**13. STAFF REPORT**

- o Director Eads is hoping to receive more RFP responses for Fiscal and Performance Audits this year.

**14. CITY REPORT**

- o Council Member Boeding stated that there is no City Manager at this time.

**15. COUNCIL REPORT**

None given.

**16. MEETING ADJOURNED**

- Chair Morris adjourned the meeting at 8:02 pm.

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Elaine Morris, Chair

ATTEST: \_\_\_\_\_  
Elle Runyan, Recording Secretary