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CALAVERAS COUNCIL  
of GOVERNMENTS

**TO:** Council Members  
**FROM:** Executive Director  
**DATE:** November 30, 2005  
**SUBJECT:** **Disadvantaged Business Enterprise (DBE) Program – Public Hearing**

**RECOMMENDATION**

It is recommended that the Council conduct a public hearing and adopt the enclosed Disadvantaged Business Enterprise Program as presented.

**DISCUSSION**

Caltrans and the Federal Highway Administration (FHWA) have requirements with respect to Disadvantaged Business Enterprise (DBE) Programs. These requirements must be fulfilled or agencies may not receive federal funds. Enclosed is a proposed Disadvantaged Business Enterprise program to serve the Council's needs until September 30, 2006. The DBE program would essentially commit the Council to conduct a best faith effort to ensure that 5.8% of its federally-funding contracts and sub-contracts are awarded to eligible Disadvantaged Business Enterprises (generally minority and women-owned businesses).

A public hearing on the DBE program will be held at the December 7, 2005 CCOG meeting. The hearing has been noticed in the local newspaper on November 8 (Attachment A), to meet the 30-day FHWA notice requirement. The CCOG and Caltrans will continue to accept comments until December 22, 2005. All such comments will be for information purposes only. A copy of the complete document is available by contacting Mary Kelly at 754-2094. The program has been reviewed and approved by Caltrans District 10 Local Assistance (Attachment B.) The key issues addressed in the program are summarized in a letter from DBE Liaison Officer for CCOG, Brittany Odermann (Attachment C) dated October 3, 2005.

The Council will soon be utilizing Federal funds for the first phase (Project Approval and Environmental Document (PA&ED)) of the Wagon Trail project in 2006.