

**CALAVERAS COUNCIL OF GOVERNMENTS
AGENDA
Wednesday, June 13, 2007
Board of Supervisors Chambers – Government Center, San Andreas**

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, and will be acted upon by the Council at one time without discussion. Any Council Member, staff member or interested parties may request that an item be removed from the consent agenda for further discussion.

1. Minutes of May 9, 2007 Regular Meeting – **Action**
2. Minute Order Approving MOU for Foothill Commuter Services – **Action**
3. Resolution Approving Transit Claim for Additional TDA Funds to Purchase Buses - **Action**

REGULAR AGENDA

If any member of the audience wishes to address the Council on a regular agenda item, please come to the rostrum, state your name, and give your comments or questions. Please limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair.

4. Report Out of Closed Session from May 9, 2007 Meeting
5. Public Comments – 5 minutes per person, 15 minutes per topic (any person wishing to address the Board on an item **not** on the agenda may do so at this time.)
6. Caltrans Report
7. Approval for additional funding for 2005-06 Audit – **Action**
8. State Highway Projects
 - a. SR4 Angels Camp Bypass
 - b. SR4 Wagon Trail Realignment
 - c. SHOPP Projects
 - d. Air Quality Conformity
9. FY 2007-08 Overall Work Program Adoption – **Action**
 - a. Resolution approving FY 2007/08 OWP & OWPA
 - b. Resolution approving FY 2007/08 PPM Allocation
 - c. Contract Summary with LSC for RTP Update
 - d. Contract Summary with Maas and Associates for FY2007/08
10. Salary Step Increase for Transportation Planner – **Action**
11. Staff Reports
 - a. Summersett
 - b. McSorley
12. County Issues
13. City Issues
14. Council Reports
15. **ADJOURNMENT** – **NOTE: THE NEXT SCHEDULED MEETING OF THE CCOG IS JULY 18, 2007, THE THIRD WEDNESDAY OF THE MONTH, @ 6:30pm - Board of Supervisors' Chambers, Government Center, San Andreas, CA**

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CALAVERAS COUNCIL
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TO: Council

FROM: Tim McSorley
Executive Director

DATE: February 2, 2011

SUBJECT: Director's Report

It has been an interesting month here at the CCOG.

As I reported last month, Mary Kelly submitted her resignation. That is the bad news. The good news is that we were able to hire Melissa Eads. WELCOME!!! Melissa comes to us via Stanislaus State where she earned her Masters Degree in Public Administration. We will miss Mary but feel confident that Melissa will do an excellent job. As a part of this situation, we have executed a contract with Mary for ongoing training especially for year-end closeout assistance for Melissa.

We received excellent feedback from Caltrans regarding the Overall Work Program (OWP). The final product you see is the result of a collaborative effort between the CCOG, the County, the City and Caltrans. My thanks to all who contributed to the effort.

The Angels Camp Bypass went out to bid on June 4th. We anticipate the bids will be opened in mid-August and construction will start in September. All of the right-of-way issues are resolved and we received a "Cert. 2" which enabled us to go to bid. The California Transportation Commission (CTC) approved final amounts of the State Transportation Improvement Program (STIP) Augmentation which was part of the bonds approved by voters in November.

On the state-wide front, the issue of global warming is becoming bigger and bigger news. Last fall, the Governor signed AB 32, known as the California Global Warming Solutions Act of 2006. The Air Resources Board is the implementing agency for this law, however, they have not adopted standards, thresholds of significance or procedures on how local agencies are to deal with this issue. We understand the Attorney General has begun implementation of the bill by either commenting on environmental documents or suing a number of local agencies on their RTP's, general plans or on specific projects. Among those affected are the County of Contra Costa, the County of San Bernadino, and San Joaquin Council of Governments. We are continuing to monitor this issue with the help of RCRC and our fellow RTPA's.

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TO: Council

FROM: Tim McSorley
Executive Director

DATE: February 2, 2011

SUBJECT: Advanced Step Increase for Tyler Summersett

RECOMMENDATION

That the Council grant Tyler Summersett an advanced step increase from Step A to Step C.

DISCUSSION AND BACKGROUND

Mr. Summersett has been with the Council of Governments now for six months. During this time, he has performed at an exceptional level. He has taken on projects with enthusiasm and expertise that belie his short tenure in the transportation planning arena. A specific example of the work he did is with the Unmet Transit Needs process. He independently researched the applicable statutes and then took ownership of the process, handling all of the paperwork and then led the public discussions. His demeanor both in the office and in public settings has paid dividends in terms of building positive relationships and engaging the public in our work. While his “we are the dreamers” comments at the My Valley Springs public meeting are still good-natured office fodder, it truly encouraged the public to participate in the discussions. It had the effect of “putting a face to the process” that fosters good interaction. Other projects that he is working on, and doing an exceptional job, are the Arnold Livable Community Plan and, the Bike and Pedestrian Plan. He is always willing to take on new tasks and is eager to advance his and our understanding of the issues we face virtually daily.

I believe it is vital to the health of our organization and to the short and long-term benefit of the citizens and communities we serve, to reward those who perform at exceptional levels. Mr. Summersett personifies that belief. He is an asset that we should do our best to keep.

The Joint Powers Agreement empowers the Executive Director with the authority to “appoint, supervise, suspend, discipline, or remove...” CCOG employees. However, since there are no policies regarding this type of proposed action, I felt it important to bring to the Council for action.

FISCAL IMPACT

There is adequate funding in the current budget and FY 07/08 budget to accommodate this request.



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MEMORANDUM

TO: Council Members

FROM: Timothy J. McSorley, Executive Director

DATE: May 22, 2007

SUBJECT: **FY2005-06 Audit Cost Increase Approval**

RECOMMENDATION

Staff recommends Council approve payment to R.J. Ricciardi in an amount not to exceed \$5,500 for additional time required to complete the FY 2005-06 fiscal audit.

BACKGROUND

As required by California Code (Title 21, Chapter 3), an independent auditor shall provide services to conduct annual fiscal audits for the CCOG and its claimants, funds, and agencies. These claimants are the County of Calaveras, City of Angels, and Calaveras Transit. In June 2004, Council approved a contract with R. J. Ricciardi to provide audit services for the fiscal years ending June 30, 2004, 2005, and 2006. To date, audits for FY 2004 and 2005 have been completed to the State Controller's satisfaction. O'Connor has submitted the CCOG's FY 05/06 financial statements to the Controller.

Staff received notification from Michael O'Connor, Director for R.J. Ricciardi, that time spent on the CCOG's audit has exceeded the budgeted amount by approximately \$5,500. Mr. O'Connor stated that there were delays in receiving audit information from the County.

As of this date, all needed information has been submitted to the auditor. It is anticipated that the draft TDA audit report will be submitted to CCOG within the upcoming week for internal review. A final audit report will be submitted to the Controller upon completion of the review process. This delay will not cause a penalty with the State at this time, but if the Transit Audit is not completed within the year, TDA funds can be withheld.

DISCUSSION

At the May 9th CCOG meeting the Council asked staff to present a breakdown of the additional charges being requested by R. J. Ricciardi. The breakdown is on the attached sheet.

It is recommended that Ricciardi be paid the additional funds as requested. There are sufficient funds available in the FY 06/07 Local Transportation Fund for this additional expense.

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CALAVERAS COUNCIL
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TO: Council Members

FROM: Tim McSorley
Executive Director

DATE: February 2, 2011

SUBJECT: Fiscal Year 2007/2008 Final Overall Work Program

RECOMMENDATION:

That the Council adopt the FY 2007/08 Overall Work Program (OWP)

DISCUSSION:

Presented for your adoption is the Fiscal Year 2007/2008 (OWP), which was approved in draft form at the February meeting. You will notice a number of changes from the Draft OWP. Those changes are highlighted in yellow on the attached Funding Allocation spreadsheet. Also attached is a copy of the approved draft Funding Allocation Spreadsheet. The changes are a result of comments received from Caltrans, a redistribution of some funds and changes in elements within the work program and more specifically described below.

- Work Element 07/08-02; Regional Planning & Inter-Agency Coordination
 - Funding was increased to Rural Planning Assistance (RPA) and decreased to Regional Surface Transportation Program (RSTP) because of reallocations within other projects.
- Work Element 07/08-07; Ebbetts Pass National Scenic Byway Organization Development
 - This is a new work element in anticipation of a grant from Federal Highway Administration (FHWA) in the amount of \$48,300. This grant requires a match of 20%, which totals \$12,100 allocated from RSTP funds. Council approved the match at the December 6, 2006 Meeting.
- Work Element 07/08-10; RIM Fee Funding Option Study
 - This project was programmed in last years OWP. No work was completed. We therefore carried over the original work element and its funding, thus freeing up \$40,000 of RSTP funds from the draft OWP. This \$40,000 was then redistributed to the Transportation Enhancement projects below.
- Work element 07/08-15; Congestion Mitigation and Air Quality (CMAQ) Administration
 - CCOG staff submitted four CMAQ project nominations. Federal rules do not allow the use of CMAQ funds to administer the projects. It was originally intended to use a consultant but staff felt we could undertake that task in-house.
- Work Element 07/08-19; RTP Update
 - This project is additional work necessary to address global warming, environmental documentation and other items resulting from comments on the Draft RTP and not included in the original scope of work. It is necessary to create this new work element because we cannot amend last years OWP.
- Work Elements 07/08-20, 21, 22; Transportation Enhancement Projects
 - These are new projects, including grant funded amounts, as approved by the Council at its May meeting. Project management (PM) will be performed under contract using RSTP funding. It should be noted that the PM amounts are for the total projects, not just this fiscal year, and will be carried over at year end.